



The Country Fire Service Volunteers Association

"Representing the interests of CFS Members"

Action and Agreement Record				
Date	21 st June 2022	Time: 1931	Duration: 1 hour 40 minutes	Location: Mt Barker Region One
Meeting	Minutes of CFSVA Meeting			
Attendees	Richard Hirstle, Adrian Muldoon, Bailey Ferrari, Chris Tanner, Colin Chomel, Shirley Chomel, David Suter, Deb Parker, Donald Fogg, Geoff Braddock, Hamish Cooper, Ivan Hosking, Kerry White, Leila McEgan, Margaret Pearson, Viki Littler, Wally Bolt			
Teams link	N/A			
Apologies	D Mortimer, Robert Sadlier			
No	Actions and Agreements	Who	When	Completed
1	Declare the meeting open Welcome to new members:			
2	Safety Briefing <ul style="list-style-type: none"> Exits and safety identified Be mindful of cords 			
3	Disclosure of Interest: Reminder to declare interest upfront. If anything comes up during the meeting as a conflict of interest, notify at time/beginning of discussion. It will be up to the committee to decide if it is a conflict or not.			
4	Attendance (Quorum for Meeting is 50% of management team) Members Present: 5, Quorum: 3			

	Correspondence: circulated as per email <ul style="list-style-type: none"> • Nil further received 			
5	Confirmation of minutes of meeting held on the 2022 Moved: Ivan Hosking seconded: V Littler Carried:			
6	Business arising from previous minutes: <ul style="list-style-type: none"> • Internet banking has been organised • Emerald: is a continuing issue • BA training: STC are aware of the issue and is working through the backlog (12 month wait at present) Having to travel i.e., to PT Lincoln for courses. Big issue with some brigades not a problem for others. • Truck Working Party report and recommendations have been endorsed by COAC. Heavy rescue truck being built in Queensland. • Incident register: re pin drops it will be online address www.cfslofty/sacad to fill in the online form for perceived discrepancies in pin drops • Boundary and zones discussion: closest most appropriate appliance to go to incidents. Continuing issues with the location of boundaries. Richard said there was a beta version of an online form for volunteers to record specific incidents that could be used to provide evidence for Chief. Members reported that they were already recording this information on a spreadsheet but they weren't aware of it being collected or collated. Overall view that the algorithm used needed tweaking by humans. • AVL: Project limping along with serious concerns at state level, Region Six should have been half way through their installs but V Littler stated that they had not as yet. • Discussion had re AVL: SIM cards have been an issue, seems that all agencies would like the AVL to do more than the current version is designed to do. Volunteer's wanting ability to use maps, crimson, Bart etc. Richard confirmed tablets will be locked but will have BART, CRIMSON, and maps pre-installed. • Richard stated that a working group has been formed to formulate business cases for the functionality that should have been included. 			

7	<p>REPORTS:</p> <p>President: Circulated as per email</p> <p>Finance: Circulated as per email</p> <ul style="list-style-type: none"> • Sub collection has been ceased from Groups while we have funds in the bank account <p>Museum:</p> <ul style="list-style-type: none"> • Plaque has been put on the wall for Louise Hincks at the museum • Flash drive for photos approx. 600 have been collected over the years put together by REX • Core group of people, take care of the appliances, photos, care and maintenance of the museum • Hamish Cooper presented a copy of the book he has written charting the history of the Aldgate Brigade to the CFS Museum. A copy is also in the Parliament library • Discussion had re certificates and donations to and from the museum <p>OHS:</p> <ul style="list-style-type: none"> • Nothing to report from lofty branch • Attending meeting next week • Discussion had re heat stress management video on the portal <p>Brigade Group Issues:</p> <ul style="list-style-type: none"> • There are issues regarding how staff are being treated at HQ. Staff are leaving and not being replaced. • Discussions had re suitability of some new trucks and ongoing overload weight issues with QRV's. Chris Tanner talked of prototype QRV / 1:4 on a beefed up Toyota UTE that had solved many of the issues but had since 'disappeared'. <p>State Issues:</p> <ul style="list-style-type: none"> • New version of the charter is on the CFSVA website • 4 new directors have been appointed to CFS ELT. • Mental health and wellbeing - State CFSVA is putting together a working group to assist volunteers with their mental health (Trojan's trek is also available for mental health) Have received donations to be made available for mental health initiatives. Discussion had re issues 			
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	<p>and possible suggestions/training</p> <ul style="list-style-type: none"> CHRIS 21 Government payroll and HR system: (CFS to have potential bargaining power with the Government) Benefit to volunteers would be opportunities for Government employment concerns to be taken to Brigades re information from emerald to go to CHRIS 21 Discussion had re the issues with CHRIS 21. Serious concerns expressed regarding security of system (recently hacked) and the lack of support and maintenance of the data. Code of conduct policies have been circulated, and the expectation is that every volunteer will read and abide by documentation. Views expressed ranged from 'too much imposition on volunteers', 'too much responsibility on captains', 'need a simple version if volunteers are to read'; to 'we have always had a code – how is this different?' and 'if you join the CFS the expectation is that you will abide by the rules'. Disciplinary process and sexual discrimination policies have also been released. All are believed to be in draft form for consultation but the code of contact appears to be the final 'signed and sealed' version. Richard asked members to try to find time to read the policies, discuss them in their brigades and report comments and opinions back to the branch. 			
8	<p>General Business</p> <ul style="list-style-type: none"> Chris asked why there had been no debrief on the Cole's fire for all volunteers that were present. Discussion had re the incident/post incident/staging/management. There was a unanimous call for a debrief to be held as soon as possible. RVMC meeting minutes stated that there was not enough interest for a debrief. It was also thought that the likelihood of a Coronial inquiry may be complicating the process. 			
9	<p>Action Items:</p> <ul style="list-style-type: none"> Richard: To investigate issues in CFS treatment of staff Members: To take concerns of information from Emerald to go to CHRIS 21 (let Richard know responses) Members: Code of conduct/disciplinary documents/sexual discrimination papers to go to the Brigade with issues/concerns regarding the documentation Cole's fire debrief: Richard to contact CFS and discuss member concerns re no debrief Kathy is a member of Parliament: discussion had re Kathy attending meetings (Kathy welcome to attend, and will manage own conflicts of interest) 	<p>Richard</p> <p>Members</p> <p>Members</p> <p>Richard</p> <p>Kathy</p>		

10	Other business: <ul style="list-style-type: none"> • Richard to step down after 4 years (thank you Richard) • Shirley to step down from finance role (thank you Shirley) • Colin C to carry on as Sate delegate (thank you Colin) 			
11	Next Meeting: AGM – date to be advised. Voting year all positions available (calling for nominations for positions)			
12	Meeting Closed: 2109 HRS			